



## BANNER 9 STUDENT SELF-SERVICE NAVIGATION

### How to Declare or Change Your Major/Minor

To declare or change your major or minor, go to: <https://advising.nmsu.edu/declare.html>. Click on "Click here!" located toward the middle of the page. Log in with your myNMSU username (**without** the @nmsu.edu) and your password. You may be asked to authenticate your sign-in via your Authenticator App.

**NOTE:** If you are already logged into myNMSU, you may be automatically logged in to the site after clicking "Click here!"

The screenshot shows the website header with the NMSU logo and the text "BE BOLD. Shape the Future.® New Mexico State University Center for Academic Advising and Student Support". The navigation menu includes "Home", "Appointments", "Advising Staff", "Declare Major/Minor", "FAQs", and "Contact Us". The main content area features a large heading "Need to talk to an Advisor?" with a "Chat Now" button. Below this, there are two sections: "Need to change your Catalog Year?" and "Need to change your Major and/or Minor, or add a Supplementary Major?". A red arrow points from a yellow box labeled "Click on Click here!" to a white box labeled "Click here!" within the second section. A note at the bottom states: "NOTE: Changes to your curriculum will take approximately 3 business days to appear on your record."

Once you are logged in, you will see your current majors and minors listed at the top of the page.

### My Current Majors and Minors

This simple listing is not authoritative. Please consult the *Unofficial transcript* or *General Student Record* information in your MyNMSU account for an authoritative listing of your current curricula.

Type	Description	Click to drop
Major	Civil Engineering-BS	Drop
Minor	Civil Engineering-BS/Gender & Sexuality Studies	Drop

Click on **drop** for any major or minor you no longer want

- To **change** your major or minor, click on the Drop button for the major or minor you no longer want.
- To **add** a secondary major and/or multiple minors, leave your current majors and minors as they are and continue below.

Before adding a new program, you must **select an effective term** for the program change, as shown below.

**NOTE:** Be mindful of your census date when making program changes. Census dates may be found in the following 'Important Dates' site: [Important Dates for Students | New Mexico State University | BE BOLD. Shape the Future.](#)

**Attention:** If you are submitting this request before your census date, your enrolled classes must match your declared major. If you are keeping your current major/minor this semester, select the current term. If you'd like your new major/minor to start next term, select future term in the Program Change drop-down. If you are unsure which option is best, please contact your academic advisor.

Effective Term for Program Change:

Once you have selected an effective term for your program change, the 'Add a Major' and 'Add a Minor' fields will populate.

To add a major, concentration, or minor, you can either type the desired major or minor in the search criteria box, or you can simply click the Search button and have the full list of all majors and minors populate. Concentrations will be listed under the major.

The screenshot shows three sections: 'Add a Major', 'Add a Minor', and 'Add a Supplemental Major'. Each section has a search criteria input field and 'Search' and 'Clear' buttons. The 'Add a Supplemental Major' section shows a list of majors with 'Add' buttons next to each item.

**Callout 1:** Search for a specific *major* you would like to add here then click Search

**Callout 2:** Search for a specific *minor* you would like to add here then click Search

**Callout 3:** You can add a supplemental major here, by clicking Add



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To add a major, concentration, or minor, click on the Add button to the left of the listed program.

### Add a Major

To see all options hit the search button

Enter search criteria:

Major	Concentration	Campus	Degree	College	Department
<input type="button" value="Add"/> Accounting		NMSU - Las Cruces (Main)	Bachelor of Accountancy	Business	Accounting/Information Systems
<input type="button" value="Add"/> Aerospace Engineering		NMSU - Las Cruces (Main)	BS in Aero		
<input type="button" value="Add"/> Agri. Econ. and Agri. Bus.		NMSU - Las Cruces (Main)	BS in Agri		
<input type="button" value="Add"/> Agricultural & Extension Educ	Agricultural Extension/Develop	NMSU - Las Cruces (Main)	BS in Agri		
<input type="button" value="Add"/> Agricultural & Extension Educ	Agricultural Communications	NMSU - Las Cruces (Main)	BS in Agri		
<input type="button" value="Add"/> Agricultural & Extension Educ	Agricultural Educ Teaching	NMSU - Las Cruces (Main)	BS in Agri		
<input type="button" value="Add"/> Agricultural Biology	Applied Biology	NMSU - Las Cruces (Main)	BS in Agri		
<input type="button" value="Add"/> Agricultural Biology	Applied Microbiology	NMSU - Las Cruces (Main)	BS in Agri		
<input type="button" value="Add"/> Agricultural Biology	Entomology	NMSU - Las Cruces (Main)	BS in Agri		
<input type="button" value="Add"/> Agricultural Biology	Environmental Biology	NMSU - Las Cruces (Main)	BS in Agri		
<input type="button" value="Add"/> Agricultural Biology	Invasive Pest Biol & Mgt	NMSU - Las Cruces (Main)	BS in Agri		
<input type="button" value="Add"/> Agronomy		NMSU - Las Cruces (Main)	BS in Agriculture	Agricult/Consumer/Environ Sci	Entomology/Plant Path/Weed Sci
<input type="button" value="Add"/> Animal Science	Animal Industry	NMSU - Las Cruces (Main)	BS in Agriculture	Agricult/Consumer/Environ Sci	Plant & Environmental Science
<input type="button" value="Add"/> Animal Science	Science	NMSU - Las Cruces (Main)	BS in Agriculture	Agricult/Consumer/Environ Sci	Animal & Range Science
<input type="button" value="Add"/> Animation & Visual Effects	2D Production Studio	NMSU - Las Cruces (Main)	Bach of Creative Media	Arts and Sciences	Animal & Range Science
<input type="button" value="Add"/> Animation & Visual Effects	3D & VFX Production Studio	NMSU - Las Cruces (Main)	Bach of Creative Media	Arts and Sciences	Animal & Range Science
<input type="button" value="Add"/> Anthropology	Culture and Language	NMSU - Las Cruces (Main)	Bachelor of Arts	Arts and Sciences	Animal & Range Science
<input type="button" value="Add"/> Anthropology		NMSU - Las Cruces (Main)	Bachelor of Arts	Arts and Sciences	Animal & Range Science
<input type="button" value="Add"/> Applied & Agricultural Biology	Applied Biology	NMSU - Las Cruces (Main)	BS in Agriculture	Agricult/Consumer/Environ Sci	Animal & Range Science
<input type="button" value="Add"/> Applied & Agricultural Biology	Applied Microbiology	NMSU - Las Cruces (Main)	BS in Agriculture	Agricult/Consumer/Environ Sci	Animal & Range Science
<input type="button" value="Add"/> Applied & Agricultural Biology	Entomology	NMSU - Las Cruces (Main)	BS in Agriculture	Agricult/Consumer/Environ Sci	Animal & Range Science
<input type="button" value="Add"/> Applied & Agricultural Biology	Environmental Biology	NMSU - Las Cruces (Main)	BS in Agriculture	Agricult/Consumer/Environ Sci	Animal & Range Science
<input type="button" value="Add"/> Applied & Agricultural Biology	Invasive Pest Biol & Mgt	NMSU - Las Cruces (Main)	BS in Agriculture	Agricult/Consumer/Environ Sci	Animal & Range Science
<input type="button" value="Add"/> Applied Studies	Zero To Four (Early Childhood)	NMSU - Las Cruces (Main)	Bach of Applied Studies	Health/Education/Social Transf	Animal & Range Science
<input type="button" value="Add"/> Applied Studies	Bilingual Early Childhood Educ	NMSU - Las Cruces (Main)	Bach of Applied Studies	Arts and Sciences	Animal & Range Science
<input type="button" value="Add"/> Applied Studies		NMSU - Las Cruces (Main)	Bach of Applied Studies	Arts and Sciences	Animal & Range Science

You can add a concentration to your major by clicking 'Add' to the left of the concentration listed next to the major

After dropping and/or adding a major, concentration, or minor, scroll back to the top of the page to the Pending and Completed Curriculum Changes section.

Request Date	Requested Action	Request Type	Request Description	Request Status	Cancel Request?
05/02/2023 12:08 PM	Add	Minor	Gender Sexuality Studies	COMPLETE	
03/22/2022 08:51 AM	Drop	Major	Aerospace Engineering-BS	COMPLETE	
03/22/2022 08:51 AM	Add	Major	Civil Engineering-BS	COMPLETE	

Page 1 of 1 Per Page 5 Records Found: 3

Your requested changes should show as PENDING under the Request Status column. When the changes have been processed, the request status will show as COMPLETE.

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